**Clock Tower Reparation & Restoration Committee**

**25 July 2022**

**Council Chamber**

**5.15pm - 7.15pm**

**Attendees: Cllrs. N Penny, C Elsmore, M Beard, Chris Haine, Town Clerk**

1. It was proposed and unanimously agreed to elect Cllr Beard, as Chair.
2. Apologies were received from Cllrs. Kyne & Baker
3. There were no declarations of interest
4. There were no dispensation requests
5. **To consider, and agree Role & Remit for this Committee**

Cllr. Beard presented a draft Role & Remit for this Committee and, after further discussion, with amendments, it was proposed, and unanimously agreed:

**Recommendation:**

To adopt this revised Role & Remit version for this Committee

**Note: Copy at Annex A**

1. **There were no members of the public present**
2. **To receive Summary Report from appointed Conservation Architects, and to make recommendations, as necessary**

The Summary Report was considered and, after further discussion, it was proposed, and unanimously agreed that:

**Recommendation:**

1. **a meeting with DHVA is scheduled asap, to discuss proposed Consultation activities, with presented material, to ensure right message**
2. **To consider further regularity, and format of Reports, taking account of documents agreed for Bells Field project**
3. **To consider proposed draft Contract, and to make recommendations, as necessary.**

Cllr. Penny summarised and, after further discussion, it was proposed and unanimously agreed that:

**Recommendation:**

**Members would consider further and feedback at next meeting, to ensure Framework, and specifications are correct, to then be legalised.**

**5.50pm Cllr. Elsmore left the meeting, for other commitments**

**5.51pm The meeting as closed as it had become inquorate**

1. **To consider UWE involvement more specifically with this Project, and to make recommendations, as necessary**

**Note: To be considered further, and on July 22 Full Council Agenda**